



General Meeting Agenda
7:00 pm, Thursday 13th February 2020

1. Attendance
2. Apologies
3. Minutes from Previous Meeting
4. Principal's Report- Clare
5. Treasurer's report- Tracey
 - Draft budget
 - Proposal: Increasing number of Executive members to have signatory and key card access to accounts, to allow convenience in canteen shopping, banking and in preparation for major fundraising such as fair. Proposal for Vice President to be added as signatory.
 - Draft document for approval – Account Signatories Register
 - Student Injury Insurance spending approval
6. Correspondence - Johanna
7. Canteen Coordinator's Report- Linda
 - Canteen procedures
8. Fundraising and Events
 - Events at end of last year (mangos and presentation raffle)
 - Upcoming events - Mother's Day Breakfast spending approval
 - 2020 Fair – Budget for approval
9. Action items from last meeting- complete or ongoing
10. Notice of Next Meeting
11. Meeting Close