



16 February 2024

Dear parents and carers,

This year Sutton Public School is offering the captains, prefects and sports captains the opportunity to attend the Grip Leadership Conference to help them develop leadership skills that will be beneficial for their time as leaders of Sutton Public School. The GRIP Student Leadership Conference will be held at 'Life Unlimited Church' in Charnwood on **Friday 1 March 2024**.

Permission notes due by Wednesday 28 February.

Start and Finish Times

Students will need to travel by private transport to and from the event. Please ensure that students arrive by **8:50am**. Students will need to be picked up from the venue at **2:30pm**.

Venue

The conference is being held at 'Life Unlimited Church.' This is located at 46 Lhotsky Street, Charnwood, ACT, 2615.

Cost

No cost.

MORNING TEA AND LUNCH BREAKS

Catering is not included. Students are required to bring a packed morning tea, lunch and water bottle.

DRESS

Students are to wear their full school uniform.

Mrs Kylie Kennedy
Grip Leadership Coordinator

Grip Leadership Conference

Permission Note and Medical Information from due by **Wednesday 28 February 2024.**

I give permission for my child _____ of 5/6 _____ to participate in the Grip Leadership Conference on Friday 1 March 2024. I understand that students will travel by private transport to and from the event.

- I will provide private transport for my child
 My child has permission to travel by private transport with _____

Parent/Carer Name

Parent/Carer Signature

Date

I grant / do not grant (please circle) permission for photos of activities undertaken at the Grip Leadership Conference that include my child to be used in publications and media reports (for educational or promotional purposes)

Signed: _____ **Date:** _____

Medical Information

Does your child suffer from any medical condition? (asthma, diabetes, epilepsy, etc.) Please note details of any medical management program that staff may need to be aware of.

Give details of any medication (and dispensing routine) that your child is currently taking.

Give details of any allergy your child has to common foods, plants, insect bites, medications (eg. Penicillin)

Is there any other health related information that we may need to be aware of that may impact on any of the activities undertaken during the activity?

Signed: _____ **Date:** _____

"Accurate and current medical and contact information is required for the safety of students attending this activity. This information will be held by the teacher-in-charge of the excursion and will not be used for any other purpose. The information may be disclosed to other agencies in the event of an emergency or if medical treatment is required. The information will be treated confidentially and will be destroyed at the conclusion of the excursion"